

Foreign Travelers and Preparers:

Foreign Travel assistance has been added to iView. The Foreign Travel functionality contains step-by-step directions and a planning wizard to assist travelers in completing all required steps/forms prior to going on official foreign travel. The Foreign Travel Preparation Wizard asks travelers a series of questions about their trip. As questions are answered, the wizard assembles a **list of documents and approvals travelers need to complete before they travel.**

If you do not have a password for iView, you can call the IFMP Help Desk at 1-866-427-IFMP (4367) to request one. After obtaining a password, please go to iView (<https://iview.ifmp.nasa.gov>) and log-in. After you have logged-in, click on Work Zone and then on International Travel on the 2nd level tab.

If you have any questions about iView? Please visit http://ifmp.larc.nasa.gov/iview_portal.cfm, ask your organizational IFMP Point of Contact (http://ifmp.larc.nasa.gov/change_agents.cfm), or e-mail your question to iview@larc.nasa.gov.